

SpaceIQ – Engage Web Accessibility Conformance Report WCAG Edition

(Based on VPAT® Version 2.4)

Name of Product/Version:

Engage

Report Date:

April 2022

Product Description:

Engage allows employees to easily locate and reserve desks, rooms, or other workplace resources. With a focus on employee collaboration, working with your team is simpler than ever.

Contact Information:

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Notes:

Evaluation Methods Used: Engage audit involved a combination of manual and functional testing on the desktop platform. Level Access (Level) comprehensively tested a selection of pages representative of Engage using the screen reader JAWS 2021, exclusive use of the keyboard,

and manual inspection of code and Accessibility API output (using tools, such as Microsoft Inspect). The level also functionally tested a typical user flow with JAWS 2021 screen reader.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standards/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A (Yes) Level AA (Yes) Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes) Level AA (Yes) Level AAA (No)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.x Report

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.x Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)	Web: Partially Supports	Web: Text equivalents are provided for most non-text elements within Engage. However, a rating of Partially Supports has been given for the following reason: <ul style="list-style-type: none"> On the 01 Landing Page, the canvas element lacks a text alternative.
1.2.1 Audio-only and Video-only (Prerecorded) (Level A)	Web: Supports	Web: Engage provides text transcript or Audio tracks.
1.2.2 Captions (Prerecorded) (Level A)	Web: Supports	Web: Engage does include captions for "synchronized multimedia".
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)	Web: Supports	Web: No content requiring audio description, or a media alternative is present on Engage
1.3.1 Info and Relationships (Level A)	Web: Partially Supports	Web: Relationships among content in Engage are represented semantically in most cases. However, a rating of Partially Supports has been given for the following reasons: <ul style="list-style-type: none"> On the 02b Search module, the live region is not indicated for dynamically updating content.

		<ul style="list-style-type: none"> • On the 06 Calendar module, list items lack appropriate markup. • On the 06 Calendar module, data tables are not formatted using table elements. • On the 02a Reservation Assist module, the content update does not define focus update appropriately.
1.3.2 Meaningful Sequence (Level A)	Web: Supports	Web: Engage provides content in a meaningful sequence to support navigation and correct reading order.
1.3.3 Sensory Characteristics (Level A)	Web: Supports	Web: instructions that rely solely on sensory characteristics are not present on Engage.
1.4.1 Use of Color (Level A)	Web: Partially Supports	<p>Web: Color is not used as the sole means of conveying information, indicating an action, prompting a response, or distinguishing a visual element within Engage. However, a rating of Partially Supports has been given for the following reason:</p> <ul style="list-style-type: none"> • On the 07 Reservation calendar module, color is the only means to indicate the current date.
1.4.2 Audio Control (Level A)	Web: Supports	Web: No audio content that plays automatically is present on Engage.

2.1.1 Keyboard (Level A)	Web: Partially Supports	Web: Most of the interactive elements within Engage can be accessed and invoked with the keyboard. However, a rating of Partially Supports has been given for the following reason: <ul style="list-style-type: none"> On the 01 Landing page module, documented keyboard shortcuts are missing for navigating through the canvas components.
2.1.2 No Keyboard Trap (Level A)	Web: Supports	Web: Keyboard traps do not occur when navigating through the actionable elements within Engage.
2.1.4 Character Key Shortcuts (Level A 2.1 only)	Web: Supports	Web: Engage does not implement keyboard shortcuts.
2.2.1 Timing Adjustable (Level A)	Web: Supports	Web: Engage does not contain a time limit set by the content.
2.2.2 Pause, Stop, Hide (Level A)	Web: Supports	Web: There is no moving, blinking, scrolling, or auto-updating information on Engage.
2.3.1 Three Flashes or Below Threshold (Level A)	Web: Supports	Web: There is no flashing content on Engage.
2.4.1 Bypass Blocks (Level A)	Web: Supports	Web: Engage provides a mechanism to bypass repetitive content of the pages.
2.4.2 Page Titled (Level A)	Web: Supports	Web: The pages on Engage have a unique page title.

<p>2.4.3 Focus Order (Level A)</p>	<p>Web: Partially Supports</p>	<p>Web: For the most part, in Engage, page design and content are set up in such a way that focus order is intuitive for the page content and actionable elements. However, a rating of Partially Supports has been given for the following reason:</p> <ul style="list-style-type: none"> On the 02a Reservation Assist module, the content update does not define focus update appropriately.
<p>2.4.4 Link Purpose (In Context) (Level A)</p>	<p>Web: Supports</p>	<p>Web: Link text on Engage is descriptive and easy to understand in context.</p>
<p>2.5.1 Pointer Gestures (Level A 2.1 only)</p>	<p>Web: Support</p>	<p>Web: Engage does not require multipoint or path-based gestures for operation.</p>
<p>2.5.2 Pointer Cancellation (Level A 2.1 only)</p>	<p>Web: Supports</p>	<p>Web: Functionality within Engage using a single pointer does not use the down-event to execute any part of the function.</p>
<p>2.5.3 Label in Name (Level A 2.1 only)</p>	<p>Web: Supports</p>	<p>Web: Visual labels are included in the accessible name of form fields on Engage.</p>
<p>2.5.4 Motion Actuation (Level A 2.1 only)</p>	<p>Web: Supports</p>	<p>Web: Engage does not have functionality that requires device motion or user motion.</p>
<p>3.1.1 Language of Page (Level A)</p>	<p>Web: Supports</p>	<p>Web: In Engage, the default human language of the web pages can be programmatically determined.</p>

3.2.1 On Focus (Level A)	Web: Supports	Web: No user interface component within Engage initiates a change of context when receiving focus.
3.2.2 On Input (Level A)	Web: Supports	Web: The controls on Engage do not change page context on input.
3.3.1 Error Identification (Level A)	Web: Supports	Web: Engage indicates specifically which input is in error, using a text description when such errors are detected.
3.3.2 Labels or Instructions (Level A)	Web: Supports	Web: Engage provides programmatically identifiable labels and instructions for user input fields.
4.1.1 Parsing (Level A)	Web: Supports	Web: The pages in Engage do not have parsing issues.
4.1.2 Name, Role, Value (Level A)	Web: Supports	Web: Engage contains elements with appropriate names, roles, and values.

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	Web: Supports	Web: No content requiring live captions is present on Engage.
1.2.5 Audio Description (Prerecorded) (Level AA)	Web: Supports	Web: No content requiring audio description is present on Engage.
1.3.4 Orientation (Level AA 2.1 only)	Web: Supports	Web: Content within Engage does not restrict its view and operation to a single display orientation.
1.3.5 Identify Input Purpose (Level AA 2.1 only)	Web: Supports	Web: The purpose of each input field collecting information about the user can be programmatically determined on Engage.
1.4.3 Contrast (Minimum) (Level AA)	Web: Partially Supports	<p>Web: Most text or images of text on Engage meet the WCAG 2.1 required 4.5:1 contrast ratio for text that is smaller than 18px and the 3.1:1 contrast ratio for text 18px or larger. However, a rating of Partially Supports has been given for the following reason:</p> <ul style="list-style-type: none"> On the 03 Reserve module, text does not meet the WCAG 2.1 required minimum color contrast ratio of 4.5:1.
1.4.4 Resize text (Level AA)	Web: Partially Supports	Web: Engage allows text to be resized up to 200 percent without loss of content or functionality for most of the pages. However, a

		<p>rating of Partially Supports has been given for the following reason:</p> <ul style="list-style-type: none"> On the 02a Reservation Assist module, content is lost and becomes available through vertical scrolling at 200% browser zoom.
1.4.5 Images of Text (Level AA)	Web: Supports	Web: Engage uses text instead of images of text (except for logos).
1.4.10 Reflow (Level AA 2.1 only)	Web: partially Supports	<p>Web: For most of the pages, Engage supports reflow of content without loss of information or functionality, and without requiring scrolling. However, a rating of Partially Supports has been given for the following reason:</p> <ul style="list-style-type: none"> On the 2b Search module, the page content gets cutoff when the horizontal width is 320 CSS pixels.
1.4.11 Non-text Contrast (Level AA 2.1 only)	Web: Partially Supports	<p>Web: In Engage, the visual presentation of non-text content provides sufficient contrast. However, a rating of Partially Supports has been given for the following reason:</p> <ul style="list-style-type: none"> In a couple of instances, the active interface components

		do not meet the required contrast ratio of 3:1.
1.4.12 Text Spacing (Level AA 2.1 only)	Web: Supports	Web: In Engage, loss of content or functionality does not occur when setting text style properties and by changing no other style property.
1.4.13 Content on Hover or Focus (Level AA 2.1 only)	Web: Supports	Web: Content that appears on hover or on focus within Engage is persistent, dismissible, and hoverable.
2.4.5 Multiple Ways (Level AA)	Web: Supports	Web: All the pages in Engage are steps in a process. The pages that do not step in that process, as well as some, but not all, of the pages in the process, can be accessed in multiple ways.
2.4.6 Headings and Labels (Level AA)	Web: Supports	Web: Headings and labels accurately describe the content on Engage.
2.4.7 Focus Visible (Level AA)	Web: Supports	Web: The actionable elements on Engage display a visible outline when focused with the keyboard.
3.1.2 Language of Parts (Level AA)	Web: Supports	Web: Engage does not use inline language changes.
3.2.3 Consistent Navigation (Level AA)	Web: Supports	Web: Navigation is consistent throughout Engage.
3.2.4 Consistent Identification (Level AA)	Web: Supports	Web: Controls and interfaces on Engage are consistent with each other.

3.3.3 Error Suggestion (Level AA)	Web: Supports	Web: Error messages on Engage provide suggestions for fixing the errors where appropriate.
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)	Web: Supports	Web: Engage does not contain pages that cause legal commitments or financial transactions, or pages that irreversibly modify user-controllable data. Checklist evaluations do not prevent a user from submitting empty responses and/or incomplete responses.
4.1.3 Status Messages (Level AA 2.1 only)	Web: Supports	Web: Engage does not contain status message.

Table 3: Success Criteria, Level AAA

Notes: Applicable – Not Evaluated.

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